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INDIAN P&T ACCOUNTS AND FINANCE SERVICE (GROUP A) OFFICERS ASSOCIATION CONSTITUTION

1. NAME:

The name of the Association shall be Indian P&T Accounts & Finance Service (Group A) Officers Association (hereinafter called the Association)

2. OBJECTIVES OF THE ASSOCIATION:

- a) To safeguard and promote the common rights and interests of its members and to keep a watch on the development of the Indian P&T Accounts & Finance Service (Group A) cadre.
- b) To develop an esprit-de-corps among its Members.
- c) To periodically review, and satisfy, the important information needs of its members.
- d) To examine, and suggest about the improvement to the Department in general, and its Accounts & Finance system in particular.
- e) To develop professional orientation among the Members and keep them abreast of the latest developments in relevant fields.

3. MEMBERSHIP:

All officers of the Indian Posts and Telegraphs Accounts and Finance Service (Group A).

4. SUBSCRIPTION:

Every member shall pay an Admission Fee of Rs. 100/- only at the time of enrolment, and a recurring monthly subscription of Rupees 10/- only thereafter. These accounts shall be subject to alteration by the Executive Body of the Association, and the subscription shall be payable in respect of the financial year of the Association, which shall commence on first April every year. Membership of a person shall commence from the date of enrolment. The subscription shall be payable monthly basis in accordance with the CCS (RSA) Rules 1993, and shall be recovered from the salary of the Member as per procedure laid down by the TA wing of the department from time to time. Every employee wanting to be a member of the association would have to give in writing to the DDO in the proforma as prescribed by the DOP&T. The subscription amount will be credited in the accounts of the Association and its branches in the ratio 40:60.

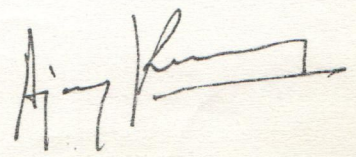
The Executive Body of the Association may also call upon Members to pay Special subscription/contribution for specific purpose(s) if considered necessary in the interest of the association. However this would be in accordance with the rule 12 of the CCS (Conduct) Rules 1964 read with GOI decision thereunder contained in OM No. 24/20/55-ESTS dt. 10.08.1955.

5. HEADQUARTERS:

The Headquarters of the Association shall be at New Delhi.

6. BRANCHES:

The association shall have branches. The domain of each such branch shall be co-terminus with the jurisdiction of a Telecom Territorial Circle. The Executive Body of the Branch shall comprise of the President, General Secretary coordinator and a Treasurer, who shall be elected on lines similar to those for the Executive of the National Association. The subscription collected for the Association shall be



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shared between the Headquarters and local branches in such a manner as may be decided by the Executive Body on a rational basis duly taking into account the strength of the branches.

7. THE EXECUTIVE BODY:

- a) The Association shall have an executive body (hereinafter called the Executive Body).
- b) The Executive Body shall consist of the following office bearers all of which shall be directly elected by the members of an electoral college consisting of all the members.

President	One	
General Secretary		One
Secretary (Organisation)	One	
Secretary (Finance)	One	
Executive Members	Three	

Election to the Executive Body shall be held within the three months of expiry of the term each year. Each member shall have the privilege of casting one vote for each of the posts.

8. TERM OF OFFICE OF EXECUTIVE BODY:

The term of office of the office bearers of the Executive Body shall ordinarily be, ~~but~~ not exceed two years. Any Office Bearer may resign his post by writing, under his signatures, addressed to the Executive Body of the Association which will decide the issue. As per CCS (RSA) Rules, 1993, if the election are not held within three months of the expiry of the term, the office bearers would cease to be duly elected representatives of the Association.

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9. AMENDMENTS TO THE CONSTITUTION:

The Constitution of the Association may be amended through a referendum involving all the members. To ensure continuation of recognition of the Association by DOT, this would however, require a formal approval of DOT before becoming effective.

10. DISSOLUTION OF THE ASSOCIATION:

The Association may be dissolved only after at least two-thirds of the Members decide, in writing to do so.

11. POWERS AND FUNCTIONS OF THE EXECUTIVE BODY:

- a) The Executive Body shall be the Chief Executive Authority of the Association.
- b) The quorum of the Executive Body shall be four. However, no meeting of the Executive Body shall have the sanction to conduct, or transact, any business on behalf of the Association from which both the President and the General Secretary are absent.
- c) All decisions of the Executive Body shall be taken on the basis of simple majority.
- d) The president shall preside over the meetings of the Executive Body. In his absence, the one of the members of executive body as by the executive body.
- e) The president shall also be responsible for taking necessary steps for appointment of election officer, notification of election etc.

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f) The General Secretary shall be specifically responsible for:

- i) Convening the Executive Body meeting at regular intervals of time, not exceeding one month, ensuring that all office bearers are given due and adequate notice of the holding of these meetings.
- ii) Conducting all correspondence of the Association on behalf of the executive body.
- iii) Conducting all affairs of the Association as directed by the Executive Body.
- iv) Presenting the Annual Report of the Association to the Members.

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F. Secretary (Organ.) shall assist the General Secretary in organisational matters. He shall specifically be responsible for-

- i) Collection, and speedy dissemination of such information or news (as is relevant to the professed objectives of the Association) to the members.
- ii) Maintaining close contacts with the members in order to enable the Executive Body to function as a truly representative body.

A 7/1 ● Secretary (Finance) shall be responsible, for the proper collection of the funds and rendering of accounts of the Association to the Executive Body. He shall receive fees from Members on behalf of the Association, and all such expenditure as is authorised by the Executive Body, he shall maintain proper accounts of all the receipts and expenditure and submit the audited accounts, duly audited by the auditor nominated by the General Body, to the members yearly with a copy to Directorate annually.

H. Though specific functions have been indicated above for facilitating broad distribution of work above but executive body is expected to work as cohesive team and its members including executive body members shall share all responsibilities equally and assist other executive body members in carrying out their specific jobs.

I. For specific tasks such as Annual conferences, GB Meeting, Newsletter, other publications, or being part of various delegations to meet administration and other authorities. The executive body may coopt members from time to time.

12. RECALL/REMOVAL OF OFFICER BEARERS:

The power to recall or remove any office bearer of the executive body vests solely in the ~~General~~ *General body.* *A 7/1* Members. Any such office bearers whom fifty percent or more of the total number of the members resolve in writing to recall/remove from the office shall cease to hold the office from such date as may be decided by the President (General Secretary in case the president is not available or is himself being recalled./removed) but not in any case later than five days from the date such a resolution is submitted to the President (or, General Secretary)

13. MISCELLANEOUS PROVISIONS:

- a) The accounts of the Association shall be audited by an Honorary Auditor nominated by the General body and a copy of audited accounts duly audited by the auditor shall also be furnished to DOT annually.
 - b) Interpretation of the constitution shall be done by the Executive Body in case of dispute whose decision shall, however, be subject to review by the members through a referendum.
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